

Rushton Parish Council

Minutes of the Parish Council meeting

held on Wednesday 19th July 2023 at 7.30pm in the Village Hall

Present:

Councillors: Peter Hooton (Chair), Mike Brightman (Vice Chair), Joy Brightman, Sandy Cruickshank, Bob King, Kevin O'Brien, Peter Palmer, Bill Parker, Yvonne Turner

In attendance: Emma Fontaine (Clerk/RFO), NNC Councillor Jim Hakewill, North Northants Community First Responders (items 1 – 4)

1	Apologies Apologies were received from Cllr Milne.
2	Declarations of Interest There were no declarations of interest.
3	Minutes of the meeting held on 31st May 2023 The minutes of the meeting dated 31.05.2023 were agreed as a true and accurate record of the meeting.
4	Local Issues Updates a) Local Policing: 10 crimes were recorded from 1 st March to date, a number of which were linked. b) Mick George Landfill: no update was received. Cllr King to remind the Environment Agency to provide data relating to this item. ACTION: Cllr King. c) Camgrain: the planned Parish Council tour of the facility took place on 27 th June and operations are due to commence in August. The cricket match takes place on Friday 21 st July. d) Speeding Issues: Cllr Cruickshank will speak to Ian Boyes at Highways regarding the items in the report he provided. ACTION: Cllr Cruickshank. e) North Northants Community First Responders: This is a voluntary group who encourage the education of life saving skills and the storage of life saving equipment in villages. The Clerk will liaise between James Spencer (NNCFR) and Kevin Abrahams to ensure we are aware of their monitoring process and registration on The Circuit. ACTION: Clerk. Additionally, we will consider options for additional defibrillators through the village (including Glendon and Pipewell) at a later date, as well as a training session. ACTION: Cllrs M Brightman and Turner.
5	Public Open Forum There were no members of the public present.
6	NNC Councillor Updates Cllr Hakewill updated Councillors on NNC matters including 'Home To School' transport changes. Cllr Smyth confirmed to the Clerk, prior to the meeting, that he has visited Storefield Aggregates and identified the measures put in place for extended drainage, deeper swells with gravel for soakage and an extra sump and drainage next to the entrance. Additionally, all the drains have been cleared out on site.
7	Finance a) The accounts for Rushton Parish Council and the Community Minibus were reviewed and approved. b) Payments listed in the payment schedule were reviewed and approved. It was resolved that the Parish Council will make payments to suppliers related to grant applications between meetings as the spend has been approved and grant money has been received.
8	Public Footpaths/Stiles

	A number of Land Owners have agreed to proceed with new stiles, Cllr M Brightman is continuing to work with the remainder. ACTION: Cllr M Brightman.
9	Email Addresses The Clerk confirmed that further to the audit, we are required to change our email addresses to Parish Council specific ones, ie clerk@rushtonparishcouncil.org.uk. This is due to GDPR and is best practice. It was resolved to pay £60 for the set up of the accounts, £40 per year for increased storage capacity and utilise the 'pay as you go' option for support after the email addresses are set up on everyone's equipment. ACTION: Clerk.
10	80th Anniversary of the D Day Landings It was resolved to commemorate the D Day Landings, Cllr Parker to lead. ACTION: Cllr Parker.
11	Community Minibus It was resolved to move additional funds for the minibus account into a savings account that attracts interest. ACTION: Clerk.
12	Recreation Ground Cllr M Brightman advised all is well with no current projects ongoing.
13	Pocket Park Cllr King provided an update in relation to the bank balance and that conservation volunteers have started to plant the raised beds.
14	Wind Farm Fund Cllr King advised (in his role as representative on the Wind Farm Fund Committee) that the applications provided by Cllr M Brightman were noted in terms of the their quality of information, and were approved accordingly. On 5 th July, approval was given for community minibus (£1,500), war memorial (£3,000) and Pipewell village sign refurbishment (£1,800). Remaining funds total £34,649.81 for the 2023/24 financial year. It was further resolved that should there be any additional costs for the war memorial refurbishment, these will be met by the Parish Council from reserve funds.
15	Neighbourhood Plan The design document has been shared with Councillors. Consideration will be given to holding another open day in October, before the Plan goes to referendum. There is no change to the current funding situation.
16	Planning Committee <ul style="list-style-type: none"> • NK/2023/0286: extension to 1 Oakley Road, Pipewell. Advised we support the application. • NK/2023/0122: replace wooden windows with UPVC at Old Bakehouse, High Street. Has been approved. • 1 Matthews Close: Cllr King put in a request for a Certificate of Lawfulness regarding the replacement of the wooden windows with UPVC. Views are not sought on these applications and it has been approved. Cllr Turner will take up the Planning lead role when her new Rushton PC email address is set up. The Clerk will contact Planning at WNC when this has taken place, and this will be the point at which Cllr Turner takes over the role formally. ACTION: Clerk.
17	a) To review any further matters arising from the meeting of 31st May 2023 <ul style="list-style-type: none"> • Cllr Hooton confirmed the street lights are all now working with the exception of the light in Manor Road near the bridge. This is due to have a new head/light fitted. • The Clerk has chased NNC regarding the adopted of Pullman Close. They are making progress with the Developer's representative. She will request a further update in advance of the next meeting. ACTION: Clerk. • Cllr Milne is continuing her work on the Parish Council Facebook profile. ACTION: Cllr Milne. • Cllr M Brightman will apply for a Rural Community Capital Fund grant via NCF for replacement war memorial fencing. ACTION: Cllr M Brightman.

	<ul style="list-style-type: none"> The issue of the drainage issue toward Desborough is ongoing. ACTION: Cllr O'Brien. The Clerk will remind Cllr Palmer of the RAIN/flooding project correspondence and he will take the issue forward. ACTION: Clerk and Cllr Palmer. <p>b) To review any matters relating to Councillor and Clerk reports</p> <p>No additional matters were raised.</p>
18	The meeting closed at 9.45pm. The next meeting of the Parish Council will be held at 7:30pm on Wednesday 20th September 2023 in the Village Hall.

ACTION SUMMARY – JULY 2023

Item	Action	Who?
4b	Cllr King to remind the Environment Agency to provide data relating to this item.	Cllr King
4d	Speak to Ian Boyes at Highways regarding the items in the report he provided.	Cllr Cruickshank
4e	Liaise between James Spencer (NNCFR) and Kevin Abrahams to ensure we are aware of their monitoring process and registration on The Circuit.	Clerk
4e	Consider options for additional defibrillators through the village (including Glendon and Pipewell) at a later date, as well as a training session.	Cllrs M Brightman and Turner
8	Continue to work with Land Owners re the stiles.	Cllr M Brightman
9	Clerk to progress with set up of Rushton Parish Council specific email addresses.	Clerk
10	It was resolved to commemorate the D Day Landings in 2024.	Cllr Parker
11	Move additional funds for the minibus into a savings account that attracts interest.	Clerk
16	Cllr Turner will take up the Planning lead role when her new Rushton PC email address is set up. The Clerk will contact Planning at WNC when this has taken place, and this will be the point at which Cllr Turner takes over the role formally.	Clerk
17a	The Clerk will request a further update on the adoption of Pullman Close in advance of the next meeting.	Clerk
17a	Cllr Milne is continuing her work on the Parish Council Facebook profile.	Cllr Milne
17a	Cllr M Brightman will apply for a Rural Community Capital Fund grant via NCF for replacement war memorial fencing.	Cllr M Brightman
17a	The issue of the drainage issue toward Desborough is ongoing.	Cllr O'Brien
17a	The Clerk will remind Cllr Palmer of the RAIN/flooding project correspondence and he will take the issue forward.	Clerk and Cllr Palmer