

RUSHTON NEIGHBOURHOOD PLAN ADVISORY COMMITTEE

MEETING MINUTES 4th JULY 2022

Present: Gary Kirk (Your Locale), Nancy Jefferis, Sandy Cruickshank, Kevin O'Brien, Kevin Abraham.

Apologies-Norman Carter, Beth Milne, Jackie Hands.

14.22	Declarations of Interest. NJ declared that she has an interest in Chapel Lane.
14.23	Previous Meeting Minutes confirmed as accurate.
14.23	Jackie Hands. The Advisory Committee wish to record a get well message for member Jackie Hands following a recent operation.
14.24	NJ pointed out the missing area on the bridleway on the parish map between Rushton and Pipewell. NJ showed that the OS map is correct by connecting the two villages. KOB to contact Julia Baish at NNC.
14.25	Funding Confirmation that funding had been received from Locality and paid to Rushton Parish Council for the Neighbourhood Plan. Your Locale will invoice the funding as it is used.
14.26	Housing Needs Assessment AECOM are undertaking the Housing Needs Assessment currently using local and national statistics from the 2011 Census. (Most recent Census statistics are currently unavailable publicly). GK said the assessment takes 2-3 months, resulting in a report that the Advisory Committee can challenge if needed. KOB said that prime concerns remain with the encroachment from larger towns and warehouses on the A6003. GK mentioned that 'Future Homes' is a good report to understand and may be good for the Parish overall with discounted properties being built.
14.27	Vision Statement A group review of the 'Vision Statement' took place and thanks were given to SC for his work on it. After some minor wording changes, the Advisory Committee adopted the version agreed at the meeting. NJ reaffirmed the importance of ensuring the whole parish is promoted as being part of the document and this Neighbourhood Plan. SC said that the main thing to include are measures to reduce existing traffic impacts. GK advised to include 'through community actions' to the wording. GK advised to add an infrastructure section to the NP at the end of this process. SC produced an online map showing 1996 recommendations in the Kettering Local Plan relating to traffic calming measures on Station Road that disappeared on following reports. The vision statement document importantly records that 'future development of local urban areas that do not add to existing impacts on the parish by implementing appropriate mitigation measures and where possible contribute to reduce through community actions'. GK said it would be useful to find it and add to the end of the NP which was found later in the meeting. KOB asked what the term 'Parish' actually means from an examiner view in terms of the Neighbourhood Plan. GK said in effect this means the Parish Council unless specified otherwise.
14.28	Questionnaire KOB agreed to write up and share a draft Rushton Parish Neighbourhood Plan Questionnaire based on discussions and the examples GK had shared previously. The Survey would be made available in advance and at the Open Event as an online survey and as hard copies. NJ said she had experience of surveys with CPRE and by keeping it simple, keeps it manageable and results in an understanding of priorities.
14.29	Logo KA described the Pipewell village sign and the meeting considered how to merge this with the Rushton village sign. A discussion took place about options for a logo culminating in SC and KA suggesting to use the diagram off The Triangle newsletter as it reflects the

	triangle of villages combined together, which the Committee agreed. Permission to be sought from Rod Davies to use the sketch.
14.30	Stakeholders KOB to write to the key stakeholders across the Parish to inform them about the Neighbourhood Plan and to ask them about land ownership. GK to provide a list of statutory stakeholders to be informed. This is not to be made public for any potential GDPR risks. Any areas that information is not found to be available, the Advisory Committee can take a view on researching through Land Registry to complete the task.
14.31	History of the Parish KA to commence writing the history to include in the NP document.
14.32	Open Event GK to put together a display board to promote the community designing a logo. KOB to gain Parish Maps from Julia Baish sized A0 (2 of the whole parish, one of Rushton village). GK to produce a publicity poster for the Open Event. Your Locale will take care of the overall organization for the Event. Requirements include 8-10 tables with all of the Committee arriving for 9.45am. Refreshments to be made available (tea, coffees, biscuits and cakes). A GDPR compliant register will also be available. GK said display boards will show information but have the aim of raising questions. KA to provide around 40 local photographs for the display boards. (Post meeting KOB said he would also provide a slideshow display). GK said it is important to have committee present throughout the Event. GK wants access to the Village Hall from 9am on 6 th August. The Open Event flyers and posters will be put together by GK and added to The Triangle. KA to organize printing of 280 flyers and the leaflet drop with Committee helping. The flyer will advertise 10am-1230pm enabling closure at 1pm.
	Post Event Meetings- 15 th August meeting to discuss relevant groups to form and GK to share headline outcomes from the Event.

Date of Next Meeting- Monday 15th August 7.30pm in the Abraham Room, Rushton Village Hall.

Full meeting in public on Thursday 15th September in the Main Hall from 8.15pm Rushton Village Hall.