

RUSHTON PARISH COUNCIL

Clerk: Emma Fontaine

Tel. 07870 915374

Email: emma.fontaine.pc@gmail.com

Website: www.rushtonparishcouncil.org.uk

Notice for Council Members:

You are hereby summoned to attend the **Annual** and **Ordinary** Meetings of Rushton Parish Council in the Village Hall on **Wednesday 18th May 2022 at 7:45pm** for the purpose of transacting the following business. Members of the Public and Press are welcome to attend.

AGENDA

ANNUAL MEETING	
Ref	Agenda Item
1	To elect the Chairman.
2	To elect a Vice Chairman.
3	To sign the declaration of acceptance of office.
4	To confirm the following Parish Council representatives: a) Police Liaison Representative b) New Albion Wind Farm Fund
5	To confirm if any changes are to be made to the Committee/Working Group structure: a) Planning Committee b) Minibus Committee c) Recreation Ground Committee d) Queen's Platinum Jubilee Working Group e) Neighbourhood Plan Advisory Committee
ORDINARY MEETING	
6	Approval of apologies for absence.
7	To receive Declarations of Interest from members of the Council.
8	Local Issue Updates (including visiting representatives) a) Local policing b) Mick George landfill update c) Camgrain d) Speed Sign e) Roads/HGVs
9	Public Open Forum Members of the public may only speak under the item for the Public Open Forum. If they wish to speak on other agenda items, prior arrangements must be made with the Clerk at least 24 hours prior to the meeting. Speakers are allowed a maximum of 3 minutes to address the Council.
10	To approve the minutes of the meeting of the Parish Council held on Wednesday 16 th March 2022.
11	Updates a) To review matters arising from the meeting of 16 th March 2022. b) Councillor and Clerk reports.
12	To receive an update from the North Northants Councillors.
13	To review and adopt the following documents:

	a) Standing Orders b) Financial Regulations c) Risk Assessment d) Asset Register e) Insurance Cover
14	Finance a) To review and approve the statement of accounts for 2021/22 alongside the bank reconciliation. b) To review and approve the payments listed in Addendum A. c) To approve the transfer of £4,700 from HSBC to the new Unity Trust Bank account. d) To approve the transfer of £10,000 from Virgin to the new Unity Trust Bank account.
15	Audit To review and approve the following documents: a) The Internal Auditor's report. b) To approve the Governance Statement. c) To approve the Accounting Statements.
16	To note the requirements of the Transparency Code and the documents for publication.
17	To receive an update on the Community Minibus and approve a direct debit for road tax.
18	To receive an update on the Recreation Ground.
19	To receive an update on the Pocket Park.
20	To receive an update on the Wind Farm Fund.
21	To receive an update on the Neighbourhood Plan.
22	To receive an update on the Platinum Jubilee Party.
23	To receive an update from the Planning Committee.
24	To consider the Parish Council insurance quote from Gallaghers (previously Came & Co).
25	Date Of Next Meeting The next meeting of the Parish Council will be held at 7:30pm on Wednesday 20 th July 2022 in the Village Hall.

Signed by: Emma Fontaine
Clerk / Responsible Financial Officer
Rushton Parish Council

Issued on 12.05.2022

Addendum A – Payments For Approval

Total	Payee	Details (Parish Council)	Paid	Power
£61.34	Northants CALC	Training session	BACS	LGA1972 s112
£56.40	HMRC Cumbernauld	HMRC payment	BACS	LGA1972 s112
£225.96	E Fontaine	Payroll (month ending 31.03.2022)	BACS	LGA1972 s112
£106.41	E Fontaine	Admin costs/Arnold Baker book	BACS	LGA1972 s112
£100.00	Rushton Village Hall	Post Office (invoices 2021-105, 2022-06, 2022-17 and 2022-08)	BACS	LGA1972 s112
£64.60	HMRC Cumbernauld	HMRC payment	BACS	LGA1972 s112
£258.24	E Fontaine	Payroll (month ending 30.4.2022)	BACS	LGA1972 s112

£1,533.31	Gallaghers/Hiscox	Parish Council insurance	BACS	LGA1972 s112
£165.00	Curtis Web Design	Website hosting and maintenance	BACS	LGA1972 s111
£6.95	R Reed	Reimbursement for domain hosting	BACS	LGA1972 s111
£347.83	M Brightman	Recreation Ground (trees etc)	BACS	Various
£404.84	M Brightman	Recreation Ground (decking/fence)	BACS	Various
£35.00	ICO	ICO fee	DD	LGA1972 s112

Total	Payee	Details (Jubilee Party)	Paid	Power
£184.20	Rushton Parish News Pubs	Party invitations, envelopes, labels	BACS	LGA1972 S145
£245.86	M Brightman	Reimbursement for party costs	BACS	LGA1972 S145

Total	Payee	Details (Community Minibus)	Paid	Power
£804.59	Arthur J Gallagher	Minibus insurance	BACS	LG Rating Act 1997
£20.00	Rushton Village Hall	Meeting room (invoice 2021-106)	BACS	LGA1972 s112
£55.00	M Brightman	Reimbursement for minibus permit	BACS	LG Rating Act 1997
£80.10	Tye Tune	Minibus maintenance	BACS	LG Rating Act 1997