

Rushton Parish Council

Minutes of the full Parish Council meeting

held on Wednesday 16th March 2022 at 7:30pm in the Village Hall

Present

Councillors: Bob King (Chair), Joy Brightman, Mike Brightman, Sandy Cruickshank, Beth Milne, Kevin O'Brien, Peter Palmer

In attendance: Emma Fontaine (Clerk/RFO), NNC Councillors Cedwien Brown and Jim Hakewill, PCSO Kerry York and PC James Vickery (item 4a)

1	Apologies Apologies were received from Cllrs Hooton and Parker.
2	Resignation of Cllr Paul Wass Cllr Wass has resigned from the Council. The required paperwork has been completed by the Clerk and a vacancy notice will be made available by NNC.
3	Declarations of Interest There were no declarations of interest.
4	Local Issue Updates <ul style="list-style-type: none">a) Local Policing PCSO Kerry York and PC James Vickery updated regarding current crime statistics. PCSO York will visit the village on 2nd April, 28th May and 25th June in the 'Big Bus'. Residents are advised to sign up for Neighbourhood Alert and What Three Words – two websites/applications used frequently by the Police for making crime details available to the public (available for sharing on social media) and for location identification (What Three Words).b) Mick George Landfill Update There was no representative present, but the Environment Agency confirmed only one odour report was received in Februaryc) Camgrain Philip Darke attended to update on the works to route gas through the village (to the Camgrain site). This will involve roadworks in the village in April and a 10 day road closure near the Church. The works will likely take 20 days in total. Philip will contact the Parish Council weekly with updates as we get closer to the installation date. A meeting to discuss the road closure will be arranged.d) Speed Sign Cllr Cruickshank is liaising with another Parish Council to ascertain what data can be provided and how we can make use of it. Action: Cllr Cruickshank.e) Roads/HGVs There have been no significant issues to report this meeting.
5	Public Open Forum There were no members of the public present for the Public Open Forum.
6	Minutes of the meeting held on 19th January 2022 The approval of the minutes from 19.01.2022 was proposed by Cllr O'Brien, seconded by Cllr J Brightman and approved unanimously as a true and accurate record of the meeting.
7	Matters Arising Village Sign: The position for the planned placement is not practical. Cllrs King and Brightman will speak to Ian Boyes (Highways) about the positioning. Action: Cllrs King and Brightman.

	Drainage Oakley Road/Storefield Road: Mick George and Storefield Aggregates have worked together on the drainage issues. The plan is to tarmac the Storefield yard to resolve the issue.
8	NNC Councillor Update Cllrs Brown and Hakewill were in attendance. Updates provided included confirmation of the Council Tax increase, garden waste collection consultation details (ends on 17 th April) and a road closure at Bridge Street in Rothwell. Clerk to check how we receive notifications of road closures, especially those within Rushton. Action: Clerk.
9	Councillor and Clerk Reports All reports are taken as read, with items requiring decision or specific updates added to the agenda.
10	Rushton Community Minibus <ul style="list-style-type: none"> a) Cllr Brightman updated the meeting on the work completed to ensure the village minibus service is administered effectively. It was confirmed by the Clerk that grants and concessionary fares were last claimed in 2010/11. Cllr Brightman and the Clerk will work together on Operating Guidelines to ensure this situation doesn't re-occur. Action: Cllr Brightman and Clerk. b) It was resolved to join the Community Transport Association and utilise their services to ensure we keep up to date with legal requirements, best practice and the practicalities of running a community transport service. Action: Cllr Brightman. c) Cllr Brightman was confirmed as the lead Councillor on minibus matters.
11	Recreation Ground Cllr Brightman provided an update on works undertaken in the Recreation Ground. A ROSPA report is due soon which will provide an update on the lifespan of the equipment. Cllr Brightman will look into options for the future equipment at the park. Action: Cllr Brightman.
12	Pocket Park Cllr King provided an update. The wayleave payments from Western Power need to be re-directed to the Pocket Park bank account. Action: Cllr King and Clerk.
13	Wind Farm Fund Cllr King reported on the Wind Farm Fund. Cllr Cruickshank suggested an application to the Fund. It would be with a view to reducing speeding within the village. Engaging specialist consultants to produce a feasibility study would help identify what can be done. It was resolved to investigate the options and return next meeting with suggestions. Action: Cllr Cruickshank.
14	Neighbourhood Plan It was resolved to approve the Terms of Reference. Three members of the public will join the Advisory Group. A competition to design a logo will be publicised on social media. Action: Cllrs Cruickshank, Milne, O'Brien.
15	Asset Mapping Project The project is now nearly complete and final checks will be undertaken by the Clerk. Action: Clerk.
16	Platinum Jubilee Party <ul style="list-style-type: none"> a) It was resolved to appoint the Jubilee Party Working Group. b) It was resolved to approve the outline budget. It was further resolved that the Parish Council will meet the cost of the external audit. c) It was resolved to ensure risk assessments are in place as appropriate and to check our insurance covers the party. It was further resolved to ensure all contracts and invoices are in the name of the Parish Council. Action: Jubilee Party WG and Clerk.
17	Great British Spring Clean (Keep Britain Tidy) It was resolved to take part in this event. Cllr Milne will be the representative. Action: Cllr Milne.
18	Annual Parish Meeting and Annual Meeting of the Council

	Both meetings will take place on the same date as the next Parish Council meeting (Wednesday 18 th May 2022). Action: Clerk.
19	Road Sign – Midland Cottages NNC have agreed to change the road sign at Midland Cottages. This will be done within the next 8 weeks. Clerk to ask if Pullman Close is an adopted road. Action: Clerk.
20	Planning a. NK/2022/0049: Rushton Grange, Desborough Road. Application for a 4 bay garage. The Parish Council have no objections to this application. b. NK/2021/0824: Network Rail site. It has been confirmed that Network Rail have withdrawn their application for an entrance/exit on Pipewell Road. They will continue to use the Desborough Road entrance.
21	Finance It was resolved to approve the following: a. Statement of accounts (Parish Council and Minibus). b. Payments listed in Addendum A. c. It was resolved to approve expenditure for Cllrs Brightman and Milne to attend the NCALC 'Off To A Flying Start' course for Councillors. Action: Clerk.
22	The meeting closed at 9.45pm. The next meeting of the Parish Council will be held at 7:30pm on Wednesday 18th May 2022 in the Village Hall.

Addendum A – The following payments were reviewed and approved:

Gross Payment	Payee	Details (Parish Council)	Paid	Power
£926.65	Mike Brightman	Recreation Ground works reimbursement	BACS	PHA 1875, s164 OSA 1906, ss 9 & 10
£2,400.00	Your Locale	Neighbourhood Plan	BACS	LGA1972 s111
£686.48	Clerk	Payroll, admin costs, HMRC	BACS	LGA1972 s112
£50.00	Rushton Village Hall	Post Office (invoices 2021-91 and 92)	BACS	LGA1972 s112
£50.00	R Gardiner	Contribution toward memorial item	BACS	LGA1972 s137
£825.00	Fernwood Arboriculture	Tree work at the Recreation Ground	BACS	LGA1972 s111

Gross Payment	Payee	Details (Jubilee Party)	Paid	Power
£500.00	McGees UK Ltd	Marquee damage deposit	BACS	LGA1972 S145
£39.00	Rushton Parish News Publications	Flyers	BACS	LGA1972 S145
£10.00	M Brightman	Repayment of deposit paid	BACS	LGA1972 S145
£323.75	R Gardiner	Various repayments (deposits etc)	BACS	LGA1972 S145

Gross Payment	Payee	Details (Community Minibus)	Paid	Power
£96.76	Fuel Genie	Invoice 6866810 19.01.2022	DD	LG Rating Act 1997
£96.67	Fuel Genie	Invoice 6995802 23.02.2022	DD	LG Rating Act 1997
£418.32	Tye Tune	Minibus maintenance	Cheque	LG Rating Act 1997