

RUSHTON PARISH COUNCIL

Parish Council Meeting Minute Book

DRAFT

Minutes of the Parish Council meeting held on Tuesday 8th May 2018 in the Village Hall following the AGM.

Attendance

Cllr. K Abraham	Chairman
Cllr. P Palmer	
Cllr. Gardiner	
Cllr. C Spickett	
Cllr. P Wass	
Cllr. R King	
Cllr. N Tye	
Cllr. P Hooton	Part meeting
NCC Cllr. Jim Hakewill	Part meeting

There were three parishioners in attendance.

18/043 Apologies

Cllrs. Thompson (Family commitment); Mrs Brightman (Post-op. recovery)

18/044 Local Policing

There was no report to hand. Following recent changes notified by Sgt. Rob Offord, crime statistics are available from the Police website. Site to be checked for next meeting. **Action:**

Clerk

18/045 Mick George-Rushton Landfill Site Update

Available dates for site visit are required from Councillors. Details to be forwarded to the Clerk. **Action:** All

18/046 Parishioners' Questions

Kay Smith gave a report of incidents during April and May that had affected the Storefield area and prevented residents enjoying the spell of good weather. All had been reported to the Environment Agency and would be forwarded to MGL, **Action: Clerk**

It was decided that the smell from the site was hydrogen sulphide associated with rotting waste rather than methane.

18/047 Declarations of Interest

There were no declarations in respect of the agenda items.

18/048 Minutes of the meeting held on 13th March 2018

It was proposed by Cllr. Gardiner and seconded by Cllr. King and agreed unanimously that the minutes of the meeting held on 13th March 2018 and previously circulated to Members, be accepted and signed as a true record of that meeting.

18/049 Matters arising

The Clerk had notified KBC Planning of Cllr. Spickett's concerns over some trees at Pipewell but following a request for clarification, nothing further had been heard.

18/050 Ward Councillor

Cllr. Howes was not present.

18/051 Rushton Community Minibus

The Clerk presented the current statement of accounts. There had been private hire payments of £364.80 received since the last meeting.

John Jefferis had learnt from NCC that the grant would be paid for 2018/19.

Cllr. Hakewill arrived at 8:15pm

18/052 Highway Issues

The request from Mr Thomas for the lifting of the weight limit through Pipewell during the summer was discussed at length and it was proposed by Cllr. Spickett and seconded by Cllr. Gardiner that the request be opposed. Carried unanimously. **Action: Clerk**

It was noted that the repairs to potholes in Storefield Road had failed with material coming out again. The clerk was asked to check on the situation over the gullies in Desborough Road and the settlement around the gully in the High Street. **Action: Clerk**

Chairman

Date

RUSHTON PARISH COUNCIL

Parish Council Meeting Minute Book

The Annual litter pick had been successful but it was agreed that next year's should be earlier to avoid too many problems with vegetation and should have more advertising.

18/053 Recreation Ground

The recent flooding problems due to a blocked Anglian Water sewer had resulted in the park having to be closed for ten days. AW have resolved the problem and disinfected the affected area.

18/054 New Albion Wind Farm

Cllr. King said that the grant for the defibrillator had been approved and £3,475.64 remained in the fund to the end of September. 10% of the total fund can be carried over to the next year. Cllr. Gardiner suggested the purchase of a speed indicator device and it was agreed to consider this at the next meeting. **Action: Clerk**

18/055 Defibrillator

Grant approved, funds not yet in bank account.

Cllr. Hooton arrived 8:38pm

To avoid the need for NCC licence and the cost of public utility enquiries, locating the support posts in the garden of the public house is being considered. There are some concerns over this and the charity is to be consulted to check that it will accept such an arrangement.

Action: PW

18/055 County Councillor

Various highway issues were discussed including the AWR in Pipewell and concerns over Oakley Road. It was noted that the Member Empowerment scheme had now ceased. Cllr. Hakewill said that he would chase up the 2017/18 Minibus grant now that this year's had been approved. **Action: JH**

The forthcoming debate over unitary authorities was discussed. Cllr. Hakewill said that Rothwell TC was trying to retain the town's library.

Cllr. Spickett and Cllr. Hakewill left at 9:10pm

18/056 General Data Protection Regulations

The Clerk is in the process of adapting the various documents for approval and adoption by the council. **Action: Clerk**

18/057 Annual review of:

Financial Regulations: The Clerk suggested that these be reviewed in respect of banding for tendering etc. **Action: Clerk**

Risk Assessment: Considered to meet the council's needs

Internal audit arrangements: Considered to meet the council's needs.

Insurance cover: Cover is satisfactory and the council has entered a new 3-year long term agreement.

The Clerk said that NALC had produced a new model document for Standing Orders and he would adapt these for the council in due course. **Action: Clerk**

18/059 To approve the Internal Auditor's Report

It was proposed by Cllr. Gardiner and seconded by Cllr. Tye that the Internal Auditor's report be approved.

18/060 To approve the Certificate of Exemption

It was proposed by Cllr. Wass and seconded by Cllr. Tye that the Certificate of Exemption be approved.

18/061 To approve the Governance Statement of the Annual Audit Return

It was proposed by Cllr. Hooton and seconded by Cllr. Palmer that the Governance Statement be approved.

18/062 To approve the Accounting Statement of the Annual Audit Return

It was proposed by Cllr. King and seconded by Cllr. Tye that the Accounting Statement be approved.

18/063 To approve the appointment of NCALC as the Data Protection Officer

It was proposed by Cllr. Wass and seconded by Cllr. Gardiner that NCALC be appointment as the DPO.

18/064 Finance

(i) The Clerk presented the audited statement of accounts for 2017/18 together with the bank reconciliation to 31.03.18.

Chairman

Date

RUSHTON PARISH COUNCIL

Parish Council Meeting Minute Book

The current statement of accounts was presented by the Clerk. Since the last meeting, £48.00 had been received for allotment rent and £5,800.00 as the precept.

(ii) Members considered the final budget monitoring report for 2017/18.

(iii) The following invoices were approved for payment, Proposed by Cllr. Hooton and seconded by Cllr. Gardiner:

Minibus account-

Retrospective 22.03.18: Bollington Insurance Brokers Ltd. £1,235.05 Cheque No. 231

Retrospective 03.04.18 Fuel Genie £43.79 direct debit

Fuel Genie £126.00 direct debit

Ordinary account-

Rushton Village Hall Post Office £ £40.00 Cheque No.100818

NCALC Subscription £283.83 Cheque NO. 100819

NCALC GDPR Training £49.00 Cheque No.100820

Came & Co. Insurance £772.21 Cheque No.100821

Ian Arnott £60.00 Cheque No. 100822

(iv) The Clerk presented his revised salary following the National pay award which was agreed.

A new reference number had been received from HMRC for VAT reclaims.

18/065 Planning Matters: To Receive the Planning Report

Cllr. King presented his report. KET/2018/0098: Brooklands, Pipewell. Two storey side extension and bay window to rear, porch and replacement first floor window to front. There were no objections.

KET/2018/0308LBC: Rose Cottage, Pipewell. Internal works. No objections.

18/066 Correspondence

As per list circulated to Members.

18/067 items requiring urgent attention, for information or the next agenda

It was noted that the notice boards were getting in a poor condition.

Cllr. Hooton gave an update on the sewer problems.

18/068 Date of Next Meeting

Tuesday 10th July 2018 in the Village Hall.

As there was no further urgent business the Chairman closed the meeting at 9:40pm.