

RUSHTON PARISH COUNCIL

Parish Council Meeting Minute Book

Minutes of the Annual General Meeting of the Parish Council held on Tuesday 19 May 2015 in the Village Hall following the Annual Parish Meeting.

Attendance

Kevin Abraham
Bob King
Peter Palmer
Joy Brightman
Mark Thompson
Paul Wass
Delyse Silverstone
Nigel Tye

Richard Reed, Clerk to the Parish Council

Neil Johnson – Technical Waste Director, Mick George Ltd.

There were two parishioners in attendance.

AGM/15/01 Election of Chairman and Declaration of Office

Cllr. Abraham was nominated for the office of Chairman, proposed by Cllr. Mrs Brightman and seconded by Cllr. Mrs Silverstone and carried unanimously. As there were no further nominations, Cllr. Abraham was elected to serve as Chairman for the forthcoming year. *(Cllr. Abraham said that owing to job demands he would only be able to hold this office for this year and attendance at meetings may be affected).*

AGM/15/02 Election of Vice-Chairman and Declaration of Office

Cllr. King was nominated for the office of Vice-Chairman, proposed by Cllr. Mrs Silverstone and seconded by Cllr. Mrs Brightman and carried unanimously. As there were no further nominations, Cllr. King was elected to serve as Vice-Chairman for the forthcoming year.

AGM/15/03 Apologies

Apologies had been received from Cllrs. Hooton and Gardiner; KBC Cllr. Howes and County Councillor Hakewill.

AGM/15/04 Rushton Landfill site

Mr Neil Johnson of MGL spoke of the current activities on the site. Methane was being captured and used to generate electricity. He said that he had not received any complaints of smells from the site recently although others in attendance said that there were still problems. More time was required to recycle waste before it went to landfill and therefore the working hours would increase but he said that this was “shed-work” and would not involve any lorry movements.

AGM/15/05 Election of Responsible Finance Officer

The Clerk was nominated to continue in the role of RFO.

Proposed, Cllr. Mrs Silverstone, seconded Cllr. Thompson.

There being no further nominations, the Clerk was elected to continue in the role of RFO.

AGM/15/06 Appointment of Independent Auditor

It was agreed that Mr Ian Arnott would be appointed as the Independent Auditor for 2015/16, proposed Cllr Wass, seconded Cllr. Palmer

AGM/15/07 Declaration of Interest in items on the agenda

None

AGM/15/08 To receive reports from the Police

In the absence of a Police representative, the Clerk presented the latest crime report.

Cllr. King spoke of an incident which occurred outside the Cricket Club.

There were concerns over the condition of the junction markings at Station Road/Oakley Road and NCC is to be asked to add these to the refurbishment programme. **Action: Clerk**

Cllr. Wass presented an update on the Community Speed Watch initiative. The equipment was expected to be delivered on 4th July and would be shared with Desborough TC.

AGM/15/09 Resolution: To approve the minutes of the last meeting.

Having previously been circulated, the minutes of the meeting held on 10 March 2015 were agreed to be a true record, proposed Cllr. King, seconded Cllr. Thompson.

Chairman

Date

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AGM/15/10 Matters arising from item AGM/15/09

The Clerk reported on recent e-mails from Cllr. Jim Hakewill regarding the lifting of the weight restriction and the revised estimate from Raybell for the footpath work incorporating the self-closing gate. Grantscape should notify us if we have been successful in the bid for funds next month.

It was reported that the moles are back in the recreation ground and Mr Sumpter is to be asked to revisit. **Action: Clerk**

AGM/15/11 To agree and accept terms of reference and delegation arrangements for all sub-groups

The updated Terms of Reference for the Planning Sub-group are now in place. The Clerk and Mr John Jefferis are to get together to discuss the arrangements for the minibus. **Action: Clerk/JJ**

Mr Jefferis spoke of the situation with the minibus. The Chairman thanked Mr Jefferis and all of the volunteer drivers for their work in running the vehicle.

AGM/15/12 To receive nominations for Sub-group membership

Membership of the Minibus Sub-group would consist of Cllrs. Abraham and Hooton together with Jackie Hands, John Jefferis and Pat Booth. Cllr. Tye will also join this group and offered to carry out work on the vehicle on a parts only basis. This offer was gratefully accepted by all.

Membership of the Planning Sub-group was agreed to be Cllrs. Kevin Abraham, Peter Hooton, Bob King, Mark Thompson, Peter Palmer and Paul Wass.

Recreation Ground: Agreed to be Cllrs. Gardiner and Thompson.

Wind Farm Liaison Group/Community Fund Management: This will be decided in due course once further details are known.

Approval of all of the above proposed by Cllr. Mrs Silverstone and seconded by Cllr. King.

AGM/15/13 To agree Council representation on other bodies and any other representation

The following representations were agreed:

Pocket Park	Cllr. King
Village Hall	Cllrs. Abraham & Wass
School Governors	vacant at present
Rural Forum	Cllr. Hooton
Northamptonshire ACRE	Clerk to co-ordinate issues
Rights of Way and trees	Cllr. Palmer
Highways	Clerk
Landfill Site Liaison	Cllrs. Palmer and Tye
Street Lights	Cllr. Hooton
Recreation Ground	Cllrs Gardiner and Thompson.
CPRE	Cllr. Mrs Silverstone

Proposed Cllr. Mrs Silverstone, seconded Cllr. Palmer

AGM/15/14 To receive the Planning Report

Cllr. King asked the Planning Sub-group to attend a meeting after the AGM to consider a number of applications.

AGM/15/15 Annual Review

Members considered the following items:

- Financial Regulations
- Risk assessment
- Internal Audit arrangements
- Insurance cover

A new model document for Financial Regulations has been produced by NALC and the Clerk would be tailoring this to the Parish council's needs and acceptance. **Action: Clerk.**

The Risk assessment was considered to be satisfactory.

It was noted that there is no longer a requirement to carry out an assessment of the internal audit arrangements but the recommendation was for Parish Councils to continue to do so. That said, it was considered that the current arrangements more than meet the needs of the council.

The insurance long term agreement has ended and the brokers have offered a new three-year agreement with a reduction of the premium.

Chairman

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AGM/15/16 Correspondence

The Clerk circulated a list of correspondence received since the last meeting and various items were discussed.

AGM/15/17 New Albion Wind Farm and Community Fund

The Clerk presented the letter from Marlies Koutstaal. Cllr. King gave the Wind Farm Action Group's update and spoke of the lack of support from KBC officers over the lack of fulfilment of the conditions.

AGM/15/18 Playground Signage

Concerns over one of the signs was discussed. It was felt that it could be fitted to the Church's hut by the gate and Cllr Abraham said he would liaise with Cllr. Hooton over this.

Action: KA

AGM/15/19 Rushton Allotments

The agreement was awaited from KBC. The Clerk is keeping requests for plots.

AGM/15/20 Resolution: To accept the financial statement

The Clerk presented the final 2014-15 accounts for the Parish Council and the Community Minibus together with the final budget monitoring for the two accounts and the overall Bank Reconciliation.

For 2015/16, the Clerk reported that £3,900.00 had been received from KBC as the precept and £587.80 had been received for private hire of the minibus.

Cllr. Mrs Silverstone proposed that the accounts be approved and this was seconded by Cllr. King.

AGM/15/21 To approve the Annual Return for submission to the External Auditor

Cllr. Mrs Silverstone proposed that the Accounting Statement and the Annual Governance Statement be approved, seconded by Cllr. Palmer.

AGM/15/22 Resolution: Invoices for payment

The following invoices were approved for payment, proposed Cllr. Wass, seconded Cllr. Thompson:

CPRE Membership £36.00 Cheque No. 100730

Broker Network Ltd. Insurance £671.54, cheque No. 100731

Ian Arnott Independent auditor £60.00 Cheque No. 100732

Retrospective:

30.03.15 Bollington Insurance Brokers Ltd. £1176.61 Cheque No. 187

AK Kettering Station Ltd. £101.18 Cheque No 188

Tyetune Auto Services £44.02 Cheque No. 189

AGM/15/23 To agree meeting dates for 2015/16

It was agreed that the Parish Council will continue to meet on the 2nd Tuesday of alternate months as follows: July; September; November; January; March; May convening at 7:30pm.

AGM/15/24 Items requiring urgent attention; for information or future agendas

The Clerk advised councillors over the completion and submission of their Register of Member's Interests forms. **Action: All**

The Clerk was asked to send a letter of thanks to Mr David Palmer for his service as a parish councillor. **Action: Clerk**

The upgrading of the street lights was discussed in view of recent improvements elsewhere.

AGM/15/25 Date of the next meeting.

The next ordinary meeting of the Parish Council will be held on Tuesday 14 July 2015.

As there was no further urgent business the Chairman declared the meeting closed at 9:25pm.

Chairman

Date